

EEAS Vacancy Notice

Seconded National Expert

Policy Officer, Iran Division (DSG.POL.2)

COST-FREE

AD level post

Job No 390617

We are:

The European External Action Service (EEAS) supports the High Representative in the exercise of his mandate to conduct and implement an effective and coherent EU Common Foreign and Security Policy (CFSP), of representing the EU and of chairing the Foreign Affairs Council. It also supports the High Representative in his capacity as Vice-President of the Commission with regard to his responsibilities within the Commission in the external relations field including the coordination of other aspects of the EU's external action. The EEAS works in close cooperation with the General Secretariat of the Council, the services of the Commission and the Secretariat General of the European Parliament.

Relations between Iran and the EU are coordinated via the Iran Division based at the European External Action Service (EEAS) headquarters in Brussels. The Iran Division builds upon the Iran Task Force that was originally established following the nuclear agreement of 14 July 2015 (Joint comprehensive plan of action - JCPOA) between the E3/EU+3 and Iran. The mandate of the Iran Division is to deal with all issues pertaining to Iran, in particular in the following three work strands: implementation of the JCPOA; develop a new framework for a bilateral engagement; foster a more constructive regional environment.

The Iran Division provides support to the High Representative in her/his role as coordinator of the Joint Commission responsible for overseeing the implementation of the JCPOA. It works under the direct supervision of the EEAS Deputy Secretary General for Political Affairs and in close consultation with the other EEAS departments and Commission services, as well as with the other institutions, third countries and civil society at large.

We propose:

The post of a "cost-free" Seconded National Expert on the key position of Policy Officer in the Iran Division responsible for the economic dimension of the EU-Iran bilateral relation, not least in the context of the sanctions-lifting related to the overall JCPOA implementation. S/he will provide regular analysis, expert advice as well as policy and operational support in implementing and shaping key elements of the EU's economic related policies vis a vis Iran. S/he will be a smart networker and liaise, as appropriate, with other EU and external bodies, Member States, including the country representing the EU locally in Iran, JCPOA participants as well as relevant private economic operators.

We are looking for:

The European External Action Service (EEAS) is seeking a dynamic, proactive and highly motivated colleague with strong analytical and networking skills to occupy the post of Seconded National Expert (SNE).

The candidate should have a good understanding of EU policy-making and decision-making processes, and an understanding of inter-institutional relations as well as have relevant political experience in relation to Iran and/or Gulf region and in the proposed areas. The candidate will be working in a highly demanding but friendly environment and contribute to the political sensitive work of Iran Division.

Legal basis:

- This vacancy is to be filled in accordance with the EEAS Decision of the High Representative of the Union for Foreign Affairs and Security Policy HR DEC(2014) 01 of 04/02/2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

Eligibility criteria:

Candidates must:

- a) Be drawn from public administrations in Member States, from international organisations or, only in exceptional cases and with prior authorisation from other sources;
- b) Have at least three years' full-time experience of administrative, scientific, technical, advisory or supervisory functions equivalent to those of function groups AD or AST as defined in the Staff Regulations of Officials of the European Union and the Conditions of Employment of other servants of the Union or, where justified in the interests of the service, professional training of an equivalent level.¹;
- c) Have a thorough knowledge of one Union language and a satisfactory knowledge of a second language for the performance of his/her duties;
- d) Have a security clearance of minimum level **EU-SECRET/SECRET-UE** for the functions that he/she will carry out;
- e) Remain in the service of the employer throughout the period of secondment and shall be paid by that employer;
- f) Remain subject to the social security legislation applicable to the public administration, international administration or entity which employs the SNE and which will assume responsibility for expenses incurred abroad. In case of posting to an EU Delegation, the employer certifies that the SNE is covered for medical expenses incurred at the place of secondment, as well as costs of repatriation on health grounds throughout the full period of secondment;
- g) Ensure that there is no conflict of interest and that he/she will, at all times, safeguard the independence and coherence of EU foreign policy as well as the integrity and confidentiality of EU documentation, information and procedures.

Selection criteria:

Candidates should:

A. Education and training

- Have a University diploma in law, political science, international relations, economics or other relevant field.

B. Professional knowledge

- Have a professional experience of at least 3 years in the abovementioned areas, including analysis and reporting; experience in third countries (embassy, international organization, NGO, etc.); knowledge/experience of EU institutions related decision-making processes, CFSP-CSDP, JLS, EU external action and related EU external policies (geographical and thematic).

¹ Staff Regulations of Officials (SR) and the Conditions of Employment of Other Servants of the European Union (CEOS). For reference, see: <https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1570023902133&uri=CELEX:01962R0031-20190101>

- have an excellent ability to maintain diplomatic relations and to ensure representation, communication in a complex, multicultural environment;
- have an excellent capacity to create constructive working relations with national authorities, international organisations and EU Member States;
- have strong drafting, communication, analytical and reporting skills, combined with sound judgement and ability to easily grasp problems and identify issues and solutions not least under time constraints;
- have excellent knowledge of external relations, internal policies and functioning of the Union;
- have experience and knowledge of CFSP and CSDP-related issues;
- have good knowledge of political and economic developments in Iran.

Furthermore:

- experience of negotiations, and
- knowledge of the regional security and economic context;
- Knowledge of Farsi would be an asset, but not mandatory.

Equal opportunities

- The EEAS is committed to an equal opportunities policy for all its staff and applicants. The EEAS is committed to promoting gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. We aim at a service which is truly representative of society, where each staff member feels respected, is able to give their best and can develop their full potential.
- Candidates with disabilities are invited to contact SNE-HQ@eeas.europa.eu in order to accommodate any special needs and provide assistance to ensure the possibility to pass the selection procedure in equality of opportunities with other candidates. If a candidate with a disability is selected for a vacant post, the EEAS is committed to providing reasonable accommodation in accordance with Art 1d.4 of the Staff Regulations.

Conditions of secondment

SNEs shall remain in the service of their employer throughout the period of secondment and shall continue to be paid by that employer.

Duration of the secondment: 2 years, renewable up to 4 years in total.

Vacancy available from: Immediately

Place of secondment: Brussels, Belgium

For further information, please contact:

SNE-HQ@eeas.europa.eu
